

Memo

To: Chevy Chase Village Board of Managers
From: Katherine Clark Administrative Assistant/Community Liaison
CC: Shana R. Davis-Cook, Village Manager
Date: July 02, 2013
Re: Village Hall Use for June 2013

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of June 2013.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) — Graduation Party, Birthday Party	2	\$425.00
Community Use— Board of Managers Meeting, Executive Session Meeting, Washington Gas Project Meeting	3	\$0.00
Fee Waiver Use/Public Use— Chevy Chase @ Home's Meet and Mingle Event, Chevy Chase @ Home's Evening Event, Section 5 Meeting, Garden Club Meeting	4	\$0.00